

Executive Instructions for the Accreditation of International Observers of the Electoral Process of the Year 2023

Issued Pursuant to Paragraph (K) of Article (12) of the Law of the Independent Elections Commission No. (11) of the Year 2012 and Paragraph (B) of Article (72) of the Elections Law No. (4) of the Year 2022

Article 1

These Instructions shall be cited as the Executive Instructions for the Accreditation of International Observers of the Electoral Process of the Year 2023 and shall enter into force as of the date of their publication in the Official Gazette.

Article 2

Wherever they appear in these Instructions, following words and phrases shall have the meanings ascribed thereto hereunder unless the context indicates otherwise:

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| The Commission | : The Independent Elections Commission. |
| The Board | : The Board of Commissioners of the Commission. |
| International Observation | : Viewing the several phases of the electoral process or any of them by governmental and non-governmental international organisations and the international missions for the observation of elections accredited by the Commission. |

International Observation Organization	: Any international organisation, whether governmental or non-governmental, accredited by the Commission to form an observation mission for the electoral process.
International Observation Mission	: A group of International Observers, formed by an organisation or an international observation entity to undertake to the mandate of International Observation, who are accredited by the Commission and who received Accreditation Cards therefrom.
International Observation Alliance	: A group of Elections' International Observation Organizations and International Observation Missions accredited by the Commission
The International Observer	: The person nominated by the international entity to represent it in the observation process, who is accredited by the Commission and who received an Accreditation Card.
The International Guest	: The person whom the Commission invites in his personal capacity, who is not a member in any International Observation Mission, and who holds the International Guest identity card accredited by the Commission.
Accreditation Card	: The card issued by the Commission in accordance with the Law and these Instructions to facilitate the mission of the observer while undertaking to the mandate thereof, which is obtained pursuant to the application for accreditation submitted to the Commission.

Article 3

A- The international entity willing to observe the electoral process shall have expertise in elections, strengthening democracy, human rights, and good governance.

B- The Commission may not accredit individuals who do not represent International Observation entities as independent observers.

C- Notwithstanding Paragraph (B) of these Instructions, the Commission may issue Accreditation Cards to relevant persons it invites as International Guests to attend and view the electoral process.

Article 4

To be accredited, and International Observer shall:

A- Be at least eighteen years old at the time of submitting the application for accreditation.

B- Not be a member in more than one International Observation entity.

C- Sign the code of conduct of International Observers.

Article 5

The mechanism for accrediting the International Observation Missions shall be as follows:

A- The international entity willing to observe the electoral process shall apply for accreditation to the Commission in accordance with these Instructions.

B- The international entity shall designate a liaison officer to submit the application for accreditation on its behalf and coordinate with the Commission to pursue the procedures for accreditation.

C- International entities shall submit the applications for accreditation within sixty days from the day following the announcement of the polling date.

- D- The applications for registration shall be filled using the designated electronic system and shall be sent by electronic mail.
- E- The Commission shall send a preliminary notice of receiving the application directly to the liaison officer by electronic mail.
- F- The Commission shall study the applications for accreditation within a maximum period of seven working days from the day following the receipt of the application, and shall send to the liaison officer a second notice by electronic mail, either confirming that the application is compliant with these Instructions in terms of the required documents and data, or providing such missing documents or data.
- G- After verifying that the applications meet the requirements, they shall be sent by the International Cooperation Department to the Board of Commissioners along with the appropriate recommendations, the Board shall take the final decision as to whether to grant the accreditation or not.
- H- In case of the Board's approval of the accreditation, the international entity shall be informed of the decision, and it shall, through the liaison officer, provide the nominees thereof to participate in the International Observation Mission as per the conditions of Article (4) of these Instructions.
- I- Applications for accreditation of nominated International Observers shall be sent to the Commission by the liaison officer of the international entity through the electronic system designated for accreditation within 10 days before the polling date at minimum, the Board shall however have the right to look into applications received after the lapse of the period of submitting applications.
- J- Within a maximum period of seven working days from the day following the receipt of the application, the Commission shall study the application for accrediting International Observers nominated by the accredited entities and verify that they meet the requirements of Article (4) of these Instructions, and shall send a notice in this regard to the international entity through the liaison officer, either confirming that the application meets the requirements or indicating any shortcomings.

K-In case of refusal of the application for accreditation by the Commission, it may officially inform the liaison officer of the grounds for rejection by electronic mail.

L- The Commission shall issue Accreditation Cards to the accredited International Observers in the form approved for this purpose.

M- International Observers Accreditation Cards shall be given to the liaison officers, who shall sign a notice of receipt.

Article 6

The international entity undertakes to bind the International Observers who belongs to it with the Code of Conduct for International Election Observers approved by the United Nations in 2005.

Article 7

A- The Commission shall terminate the accreditation of any International Observer who violates the legislations in force, these Instructions or the Code of Conduct for the International Election Observers, and shall notify the liaison officer of the international entity to which the observer belong with the decision of termination.

B- The International entity shall return the Accreditation Card to the Commission or to any polling committee upon being informed of the decision.

Article 8

In case the international entity terminates the accreditation of any observer that belongs to it for any reason, the entity shall immediately inform the Commission of the decision and return the Accreditation Card.

Article 9

The International Observation Mission and the International Guests shall abide by the following:

- A-Respect the sovereignty of the state and abide by the Constitution, the laws and regulations in force, and international conventions and agreements relevant to the different phases of the electoral process.
- B- Refrain from intervening in or impeding the electoral process or the work of the election management officials or voters in any manner.
- C- Respect the confidentiality of polling, not enter behind the separator, and not take photos without attaining a prior permit.
- D-Commit to full impartiality and punctuality in making and drawing conclusions from real evidence.
- E- Hold and show the Accreditation Card issued by the Commission.
- F- Abide by the instructions of the heads of polling and counting committees.
- G- Refrain from receiving any gifts or services or showing bias to any political party or candidate.
- H- Submit a comprehensive report on the electoral process, along with their observations and recommendations in line with the approved standards.

Article 10

Subject to Article (9) of these Instructions, the International Observation Mission and the International Guests shall have the following rights:

- A-To observe all the phases of the electoral process and to have the facilitation needed to undertake to their mandate.
- B- To conduct the activities of International Observation in line with the legislations in force in Jordan and the Declaration of Principles for International Election Observation.
- C- To communicate with different parties concerned with the electoral process and receive sufficient information, data and statistics related to the elections.

Article 11

Subject to observance of the integrity of the electoral process and the size of the polling and counting rooms, the Commission shall:

A-Create appropriate conditions and take necessary measures to facilitate the process of accrediting International Observers for the electoral process in terms of:

1. Making available the forms related to the accreditation of International Observers to all parties by posting them on the Commission's website and providing them in paper form if needed.
2. Studying the applications for accreditation and taking the necessary steps within a timeframe that allows entities to observe the stages of electoral process.
3. Raising the awareness of the heads of polling committees and all persons involved in the electoral process of the method of dealing with International Observers and their rights and obligations.
4. Dedicating a number of seats in the polling and counting rooms to allow them to observe the electoral process.

B-Coordinate with the international entities and International Observation Alliances in charge of observing elections and maintaining communication therewith.

C-Observe the principle of transparency and respect the right of the entities observing the electoral process to receive information; this includes publishing the legislation related to the pursual of the electoral process on the website thereof.

D-Respect the international standards for the integrity of the electoral process and protect the rights of all the parties thereof.

Article 12

A- The accreditation of the International Observation Mission permitted to observe the electoral process shall terminate by the time the Board announces the final results.

B- The international entity shall use the forms approved by the Commission for the execution of these Instructions.

Article 13

A- The Commission shall maintain a database of all International Observers and the names of entities to which they belong as well as of the names of International Guests.

B- The Commission shall, in coordination with the related governmental entities, facilitate access and work of the International Observation Mission for the electoral process as per the mechanism laid down by the Commission for this purpose.

Article 14- Executive Instructions for Accreditation of International Observers of the Electoral Process No. (4) of the Year 2016 shall be abolished.

Board of Commissioners,

The Independent Elections Commission